

BROMSGROVE DISTRICT COUNCIL

19 FEBRUARY 2008

PERFORMANCE MANAGEMENT BOARD

PROGRESS UPDATE ON DATA QUALITY STRATEGY ACTION PLAN

Responsible Portfolio Holder	Councillor Roger Hollingworth Leader of the Council
Responsible Head of Service	Hugh Bennett Assistant Chief Executive

1. SUMMARY

- 1.1 To report to PMB on the progress on implementation of the Data Quality Strategy Action Plan.

2. RECOMMENDATIONS

- 2.1 That the Board notes the attached update on the Data Quality Strategy Action Plan and makes any recommendations it deems appropriate.

3. BACKGROUND

- 3.1 The Data Quality Strategy was submitted to PMB in May of this year and was subsequently approved at July Cabinet. A progress report was submitted to the Board in November 2007, at which meeting a further update was requested for February 2008.

4. DATA QUALITY STRATEGY ACTION PLAN

- 4.1 As reported in the last update, a new set of performance indicators (the National Indicator (NI) set) is to be introduced by DCLG in April 2008, replacing the BVPI set. The implications of this on the Data Quality Strategy have now been identified and actions varied accordingly. The key change is that whereas it was previously planned to produce PI procedure notes for all BVPI's this action has now been changed to produce PI procedure notes for the new NI's on a phased timetable, depending on when these are to be collected for the first time.
- 4.2 Also the recommendations of the internal audit of the Data Quality Strategy have been agreed and the implications of these have been considered. As a result two new actions have been added to the action plan (coded A1 and A2, at the end of the list in the appendix).

- 4.3 As part of their annual audit, the external auditors, KMPG, have reviewed a number of performance indicators and also our data management arrangements. The final report is yet to be published, but the draft report shows we have increased our score from 1 to 2.
- 4.4 As can be seen all actions bar three are either completed or on target. Three are red, because they will now be completed later than originally planned.

5. FINANCIAL IMPLICATIONS

- 5.1 No financial implications

6. LEGAL IMPLICATIONS

- 6.1 No Legal Implications

7. CORPORATE OBJECTIVES

- 7.1 Performance reporting and performance management contribute to achieving the objective of improving service performance.

8. RISK MANAGEMENT

- 8.1 There are no risk management issues

9. CUSTOMER IMPLICATIONS

- 9.1 None

10. OTHER IMPLICATIONS

Procurement Issues: None.
Personnel Implications: None
Governance/Performance Management: see 7.1 above
Community Safety including Section 17 of Crime and Disorder Act 1998: None
Policy: None
Environmental: None
Equalities and Diversity: None

11. OTHERS CONSULTED ON THE REPORT

Portfolio Holder	Yes
Acting Chief Executive	Yes (at CMT)
Corporate Director (Services)	Yes (at CMT)
Assistant Chief Executive	Yes

Head of Service	Yes (at CMT)
Head of Financial Services	Yes (at CMT)
Head of Legal & Democratic Services	Yes (at CMT)
Head of Organisational Development & HR	Yes (at CMT)
Corporate Procurement Team	No

12. **APPENDICES**

Data Quality Strategy action plan update

13. **BACKGROUND PAPERS**

None

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